



Release Notes

Access WageEasy Version 8.1.0.8767



For our Payroll Online customers

Installation and upgrade of Access WageEasy is managed as part of our service to you. You can disregard any comments or instructions that refer to downloading and installing software upgrades.

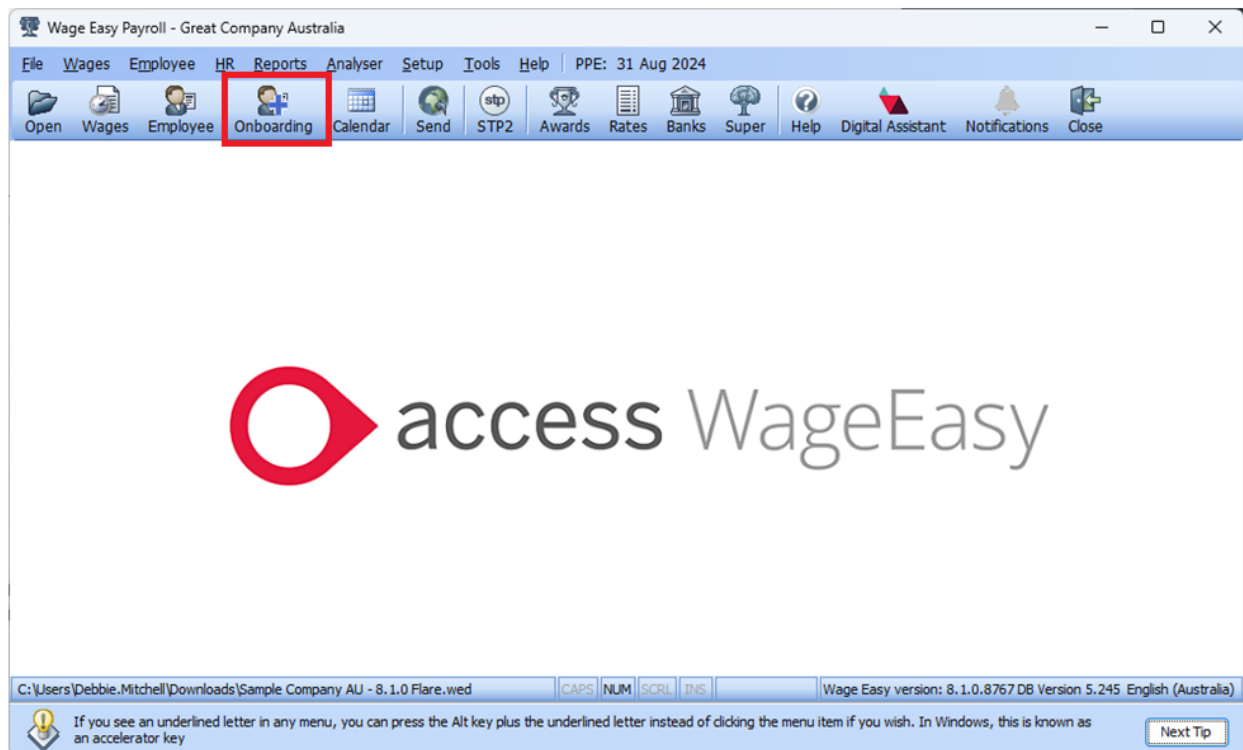
What's in this Release?

- A brand-new **Onboarding** feature for streamlining the process of adding new employees to WageEasy
- STP2 reporting
 - Reporting grid 'View Details' update
 - Payment rounding to 2 decimal places
- SAP Business One V10 general ledger integration
- Superannuation Fund screen – add ABN and USI
- Updates for Licensing & Support contact in product
- Diagnostic/error reporting
 - program change to reduce diagnostic frequency
 - update for reporting to Support
- New Company File setup – ensure Lookup tables are populated (bug fix)
- Update to Release installation inclusions clean up (Desktop)
- Updated Sample Company databases
- New Zealand tax for ME Tax Table (IETC – Independent earner tax credit) update

A new **Onboarding** feature has been introduced in WageEasy which streamlines the process of adding new employees to payroll by inviting a new employee to provide their personal, contact, tax, bank and super information via a secure, online form. As the employee provides this information themselves, it results in

- Much less manual data entry to add the new employee to payroll
- Reduced risk of incorrect data being entered.

The Employee **Onboarding** also assists in meeting employer **FairWork** obligations by including required employment information statements to the new employee to review and accept.



On upgrade, by default, all databases are set to 'Opt-In' to Onboarding
File>Company Details>Other>Onboarding

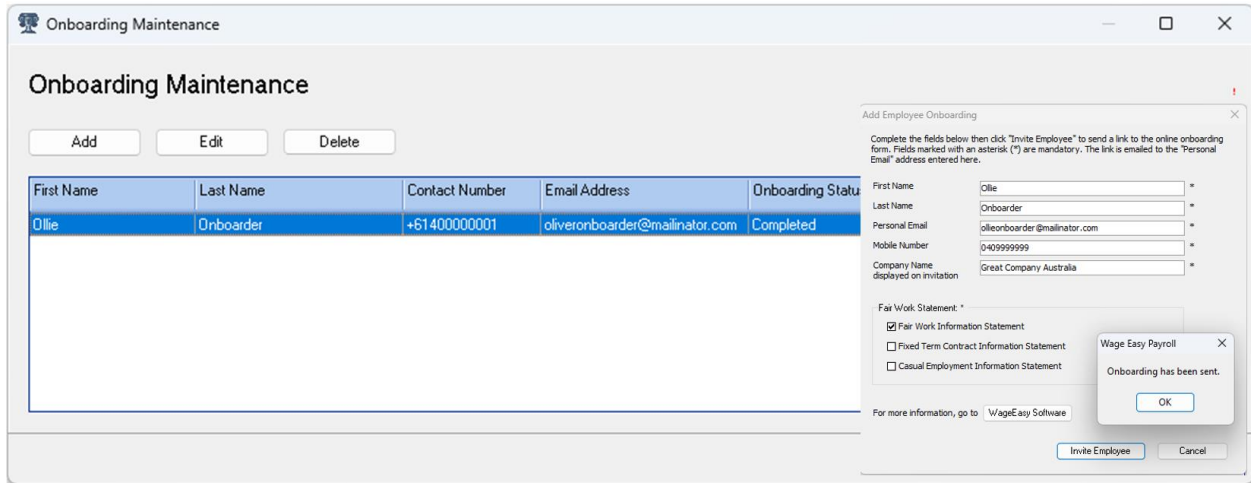


Company Details

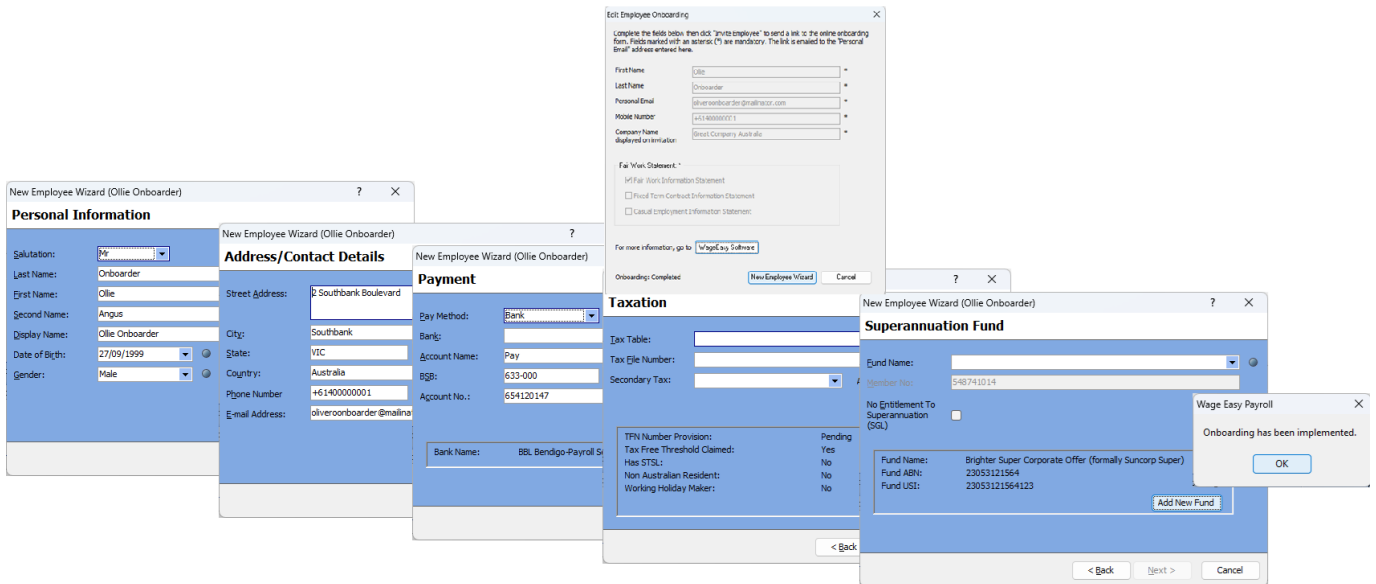
For successful onboarding, certain Company Details are required

Field	Description
Company Name/Trading Name	Identifies your company in the onboarding invitation email.
Contact Name	The name of the Company Contact for onboarding invitations.
Email Address	The email address that new employees can use if assistance with onboarding is required. This email address is included in onboarding invitations.
Phone Number	The Phone Number for inclusion in onboarding invitations.

An **Onboarding** invite is sent to the New Employee. The new employee receives an email inviting them to setup and enter their pay information.



Information from the new employee's completed form is submitted to WageEasy and updates their record in the New Employee Wizard. You then review the onboarding record and enter any information required to create a basic employee record.



STP2 reporting

Reporting grid 'View Details' update

Reinstated the 'View Details' Pay Event Details drill down on individual past reported pay events

STP2 Reporting

This will connect to the Test STP Gateway

Payment Date From: 1/03/2024 to 5/10/2024

Created Date	Payment Date	Run Date Time Stamp	Employee PPE	Pay Frequency	Event Type	Marked as Final	Gross Taxable	Gross (STP)	PR/GW (Tax)	Net Status	Version
27/08/24 01:32 PM	30/06/2024	27/08/24 01:32:12 PM	26: 27/08/202		Update Event		0.00	0.00	0.00	0.00 Success	STP 2
03/05/24 12:50 PM	3/05/2024	03/05/24 12:50:06 PM	1: 15/05/202	Fortnightly	Pay Event		21460.57	21460.57	4423.00	17037.57 Success	STP 2
03/05/24 11:33 AM	6/05/2024	03/05/24 11:33:22 AM	19: 5/05/2024	Fortnightly	Pay Event		48014.40	48044.40	12301.00	35457.20 Success	STP 2
03/05/24 11:27 AM	22/04/2024	22/04/24 12:00:01 AM	14: 21/04/202	Fortnightly	Pay Event		34519.06	34549.06	8657.00	25600.06 Success	STP 2
03/05/24 11:25 AM	15/04/2024	15/04/24 12:00:01 AM	7: 30/04/202	Calendar Month	Pay Event		43549.57	43549.57	10590.00	32959.57 Success	STP 2
03/05/24 11:22 AM	09/04/2024	09/04/24 12:00:01 AM	19: 7/04/2024	Fortnightly	Pay Event		46146.43	46176.43	11389.00	34491.23 Success	STP 2
03/05/24 11:19 AM	11/03/2024	11/03/24 12:00:01 AM	19: 10/03/202	Fortnightly	Pay Event		44227.28	44257.28	10297.00	33864.08 Success	STP 2

STP2 Pay Event Details

Created Date: 3/05/2024 11:22:27 AM | Payment Date: 6/04/2024 | Run Date Time Stamp: 6/04/2024 12:00:01 AM | PPE: 7/04/2024 | Pay Frequency: Fortnightly | Gross Taxable: 46146.43 | Gross (STP): 46176.43 | PR/GW (Tax): 11389.00 | Net Status: 34491.23 Message accepted

Employee	Employee Name	Terminated	Employment Basis	Tax Treatment	Income	Gross Taxable	Residual Gross	Fad Leave	Allowances Task	Allowances	PR/GW	RESC	Net	Super Liability	Status
FP-011	Abbott, Steve		F - Full Time	RTS000	SAW	44154.44	43849.20			330.00	15042.00	770.00	29350	4933.30	
FS-032	Applegate, Sarah		F - Full Time	RTS000	SAW	44785.36	35710.96	7952.40			14756.00	29891	4926.40		
BAB	Backpacker, Benny		C - Casual	HL0000	W/HM	51769.23	51295.27		473.96		8477.00	43292	5694.63		
FP-006	Connors, Paula		F - Full Time	RN0000	SAW	34886.03	32500.50		126.95		10748.00	24083	3836.62		
FP-020	Dundas, Gerald		F - Full Time	RT0000	SAW	34626.64	31387.44	3239.20			7924.00	26782	3808.91		
FT-033	Jolly, Barbara		C - Casual	RT0000	SAW	10377.12	11477.12				596.00	1100.00	9781.1	1205.10	
FP-022	Laughlin, Dennis		F - Full Time	RN0000	SAW	19554.54	19451.14		103.40		5384.00	12355	2139.62		
FP-021	McDonald, John		F - Full Time	RN0000	SAW	29426.39	29157.12	269.27			8796.00	19618	3236.91		
FT-003	O'Donoghue, Timothy		C - Casual	RTS000	SAW	15121.46	15044.46				2052.00	13069	1587.76		
FT-004	O'Shanessy, Siun		C - Casual	NA0000	SAW	15083.94	15046.74				7088.00	180.00	7950.9	1679.02	
FS-034	Parker, Penelope		F - Full Time	RT0000	SAW	29423.10	29423.10				6138.00	22295	3089.43		
FS-023	Payer, Peter		P - Full Time	RT0000	SAW	19357.23	19357.23				2650.00	16787	2032.50		
FP-007	Picone, Jane		F - Full Time	RT0000	SAW	22415.92	22356.10				4048.00	19367	2559.26		
						19	514266.83	485781.90	11180.87	1013.52	330.00	128280.1	2050.0	3831E	56267.75

Submission ID: FD599A0719944FCF636983CF277FDD4

Payment rounding to 2 decimal places

Correction to reporting of pay components so that all payments are rounded to 2 decimal places as per STPs reporting requirements

STP2 Pay Event Details

Created Date: 22/07/2024 3:02:02 PM | Payment Date: 22/07/2024 | Run Date Time Stamp: 22/07/2024 3:02:02 PM | PPE: 22/07/2024 | Pay Frequency: | Gross Taxable: 0.00 | Gross (STP): 0 | PR/GW (Tax): 0.00 | Net Status: 0.00

Employee	Employee Name	Terminated	Income	Gross Taxable	Residual Gross (STP)	Overtime	Allowances	Paid Leave	Paid Leave
32	Phibbs, May		SAW	5027.94	5027.92	5.30			

The value specified for an item does not match the item type (value = "5.319999999999999", item type = Decimal, uniqueID = http://www.sbr.gov.au/ato/payevntemp:OvertimePaymentA) Hint: The TotalDigits constraint failed.

STP2 Pay Event Details

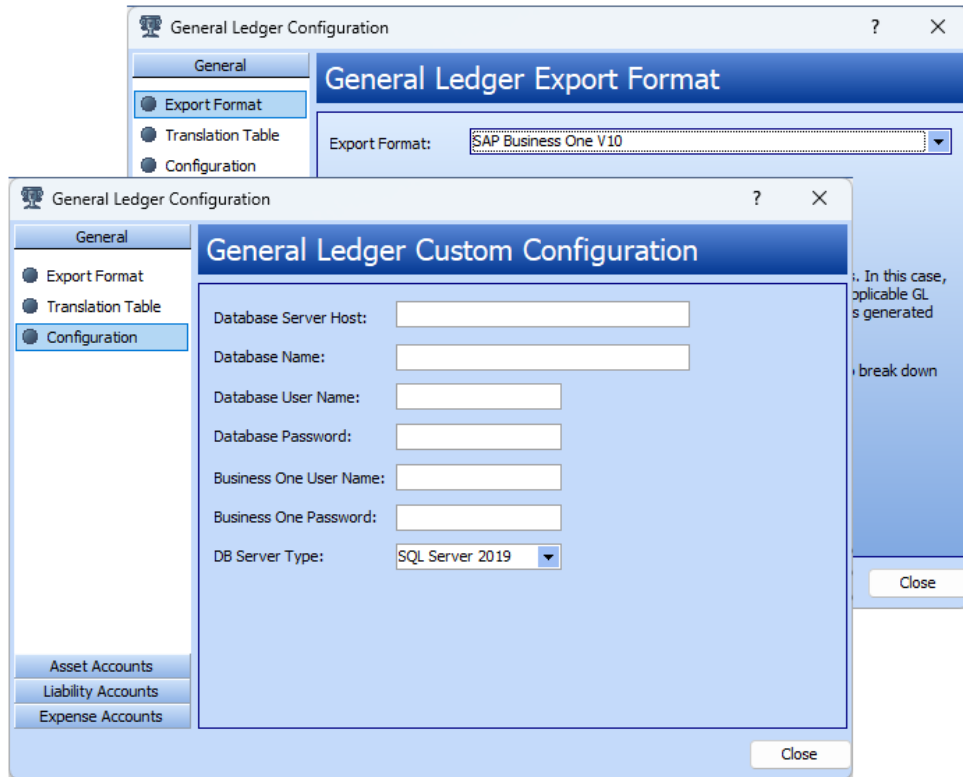
Created Date: 19/07/2024 6:28:28 PM | Payment Date: 15/07/2024 | Run Date Time Stamp: 15/07/2024 12:00:01 AM | PPE: 14/07/2024 | Pay Frequency: Fortnightly | Gross Taxable: 1734.36 | Gross (STP): 1734.36 | PR/GW (Tax): 820.92 | Net Status: 913.44 Message accepted

Employee	Employee Name	Terminated	Income	Gross	Residual Gross	Overtime	Allowance	Paid	Paid	ETP	ETP Lump	PR/GW (Tax)	RESC	Net	Super Fin	Status
32	Phibbs, May		SAW	1734.36	1675.84	58.52		0.00	0.00	0.00	0.00	820.92		913.4	129.04	
						1	1734.36	1675.84	58.52	0.00	0.00	820.92	0.00	913.4	129.04	

Submission ID: 082AE2AF6480-475A-91D6-75E6D10EDA9D

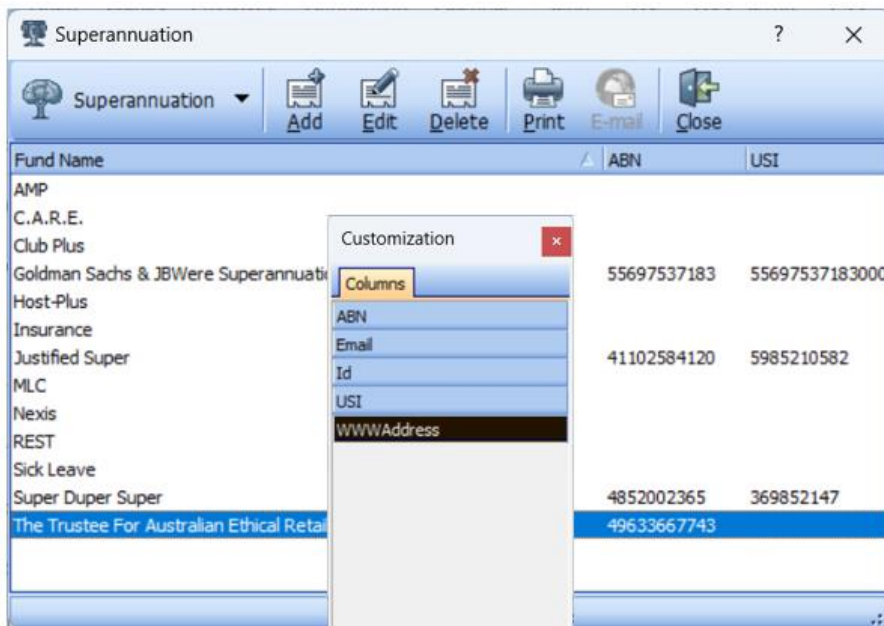
SAP Business One V10 General Ledger integration

The export file format for SAP Business One V10, required SQL Server 2019 and dll files has been added.



Superannuation Fund screen update

To assist with Onboarding, the Superannuation Fund screen now includes Customisation option to show fund ABN and USI. Print report available.



Support Contact

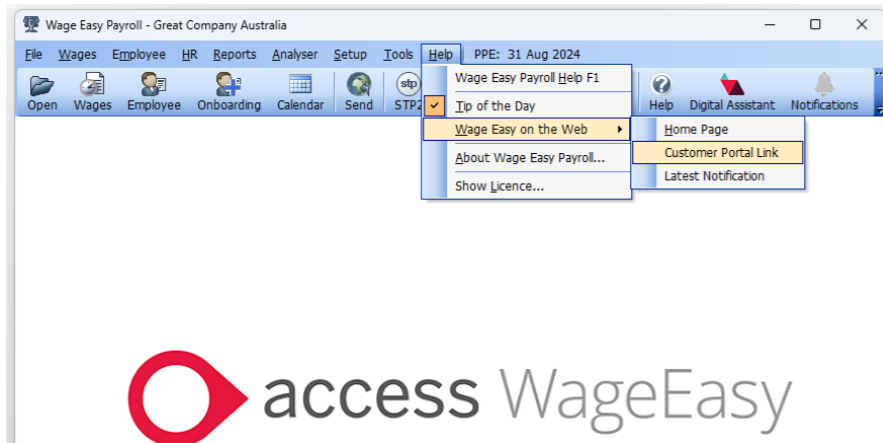
- Removal of Support Email details in product

All references to the now obsolete Support email address

(APAC.support.wageeasy@theaccessgroup.com.au) have been removed from

- Help > WageEasy on the Web > Email Support
- Help > WageEasy on the Web > Email Feedback

All Support now passes through to the Customer Portal



- Update to licensing email – in product and registration form

Wage Easy Payroll Australia

Serial No: **24617-09795-09083** Office Use Only 05 Sep 2024

Wage Easy Payroll HR Licensing Wizard

Print Registration Form

Print/Reprint the registration form.

The registration form for this Company will be printed when you click the Next button.

Please **email** the form to WageEasy.Licensing@theaccessgroup.com

Don't print the Company Registration Form

< Back Next > Cancel

Serial No: 34121-62386-39229
Company Name: Great Company Australia
Trading Name: Great Company Australia
ACN: 872647231 ABN: 40071007326
Licence Info: Limited to 50 active employees (EBA Unlicensed)
WE Version: 8.1.0.8767

Please Note: Once registered, your company's active licences cannot be reduced
Please email this registration form to: WageEasy.Licensing@theaccessgroup.com

Company Registration Form

Diagnostic reporting

- Diagnostic reporting send to Support change

Diagnostics reports are now to be sent via the Support Portal rather than emailed.

<https://accessgroup.my.site.com/Support/s/login/>

System Support

Wage Easy has detected an anomaly in your system

To help our support team work with you to maintain the highest level of system integrity, please

- > Close this message
- > From File > Maintenance > Database > Maintenance, complete the Wizard, taking a backup of your database when prompted and tick to Compact.

Once complete, continue using WageEasy and if the diagnostic recurs, please raise a case with Support by clicking the Support button below.

Print Support Close Details <<

Whilst the following message may seem cryptic, it is extremely valuable to our team and will assist us to diagnose and rectify the anomaly. We thank you for taking the time to let us know.

Support Services has detected:
EAccessViolation: Access violation at address 00000000. Read of address 00000000

- Diagnostic error minimisation – Awards

Diagnostic errors often occur when screens are closed before they have finished loading. Awards are an area where these are especially prevalent, more so when the operator is 'speedy'.

The screenshot shows the WageEasy Awards interface. On the left is a tree view of award types, including 'Block Test', 'Casual', 'Full Time - Loaded Rate Arrangements 40hrs', 'Full Time - 20 Hours', 'Full Time Average 38 Per Week 19 X 8', and 'Standard Pays Salary'. The main window displays the details for a 'Shift (Mon-Thur)' award. It includes a table for loading rates, payment conditions, and options for loading in addition to other awards.

Type	Time /	Loading	Min	Max
Before	7:00	\$4.0800	\$0.00	\$0.00
After	19:00	\$2.7200	\$0.00	\$0.00
After	24:00	\$4.0800	\$0.00	\$0.00
After	31:00	\$0.0000	\$0.00	\$0.00

Shift Minimum: \$0.00 Shift Maximum: \$0.00

Payment Conditions:

- Paid Across Whole Shift
- Condition Applying To Start Time Paid Across Whole Shift
- Rounded up to Next Whole Hour (per line item)
- Rounded up to Next Whole Hour (over the shift)

Pay Loading in Addition to:

- Overtime
- Shift Break Loading
- Meal Break Loading
- Split Shift Loading
- Rostered Day Off
- Public Holiday
- Weekday Loading
- Saturday Loading
- Sunday Loading

New Company File setup – ensure Lookup tables are populated (bug fix)

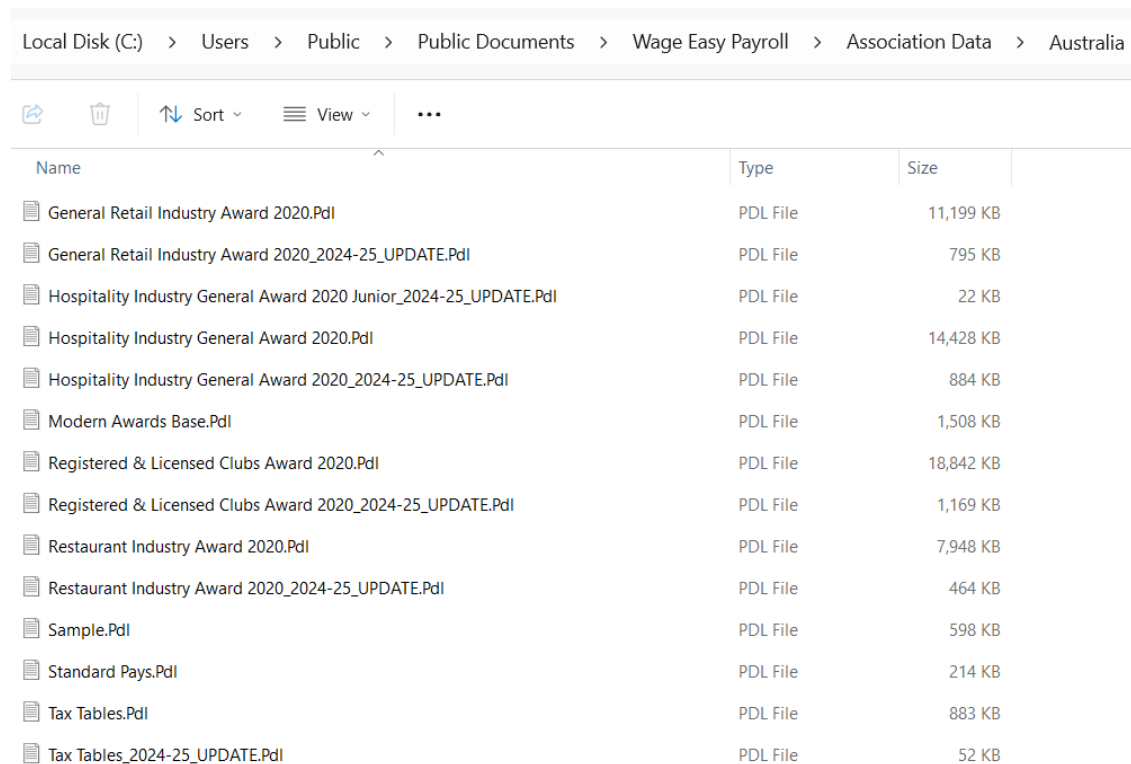
When a New Company (database) is created, Lookup Tables need to be added. Lookup Country is mandatory for successful STP2 reporting.

Lookup Tables

- LookupCountry
- LookupEmploymentType
- LookupGender
- LookupMaritalStatus
- LookupState
- LookupTitle

Release installation inclusions clean up

Desktop release, old PDL files have been removed from the default file folder (C:\Users\Public\Documents\Wage Easy Payroll\Association Data\Australia) included with the release.



The screenshot shows a Windows File Explorer window with the address bar displaying the path: Local Disk (C:) > Users > Public > Public Documents > Wage Easy Payroll > Association Data > Australia. The toolbar includes icons for sharing, deleting, sorting, viewing, and a menu. The main area displays a list of 14 PDL files with columns for Name, Type, and Size.

Name	Type	Size
General Retail Industry Award 2020.Pdl	PDL File	11,199 KB
General Retail Industry Award 2020_2024-25_UPDATE.Pdl	PDL File	795 KB
Hospitality Industry General Award 2020 Junior_2024-25_UPDATE.Pdl	PDL File	22 KB
Hospitality Industry General Award 2020.Pdl	PDL File	14,428 KB
Hospitality Industry General Award 2020_2024-25_UPDATE.Pdl	PDL File	884 KB
Modern Awards Base.Pdl	PDL File	1,508 KB
Registered & Licensed Clubs Award 2020.Pdl	PDL File	18,842 KB
Registered & Licensed Clubs Award 2020_2024-25_UPDATE.Pdl	PDL File	1,169 KB
Restaurant Industry Award 2020.Pdl	PDL File	7,948 KB
Restaurant Industry Award 2020_2024-25_UPDATE.Pdl	PDL File	464 KB
Sample.Pdl	PDL File	598 KB
Standard Pays.Pdl	PDL File	214 KB
Tax Tables.Pdl	PDL File	883 KB
Tax Tables_2024-25_UPDATE.Pdl	PDL File	52 KB

New Zealand ME Tax Table calculation update

Special handling added for tax codes ME and ML no longer required anymore with 31 July 2024 changes with standard tax table configuration now able to handle.

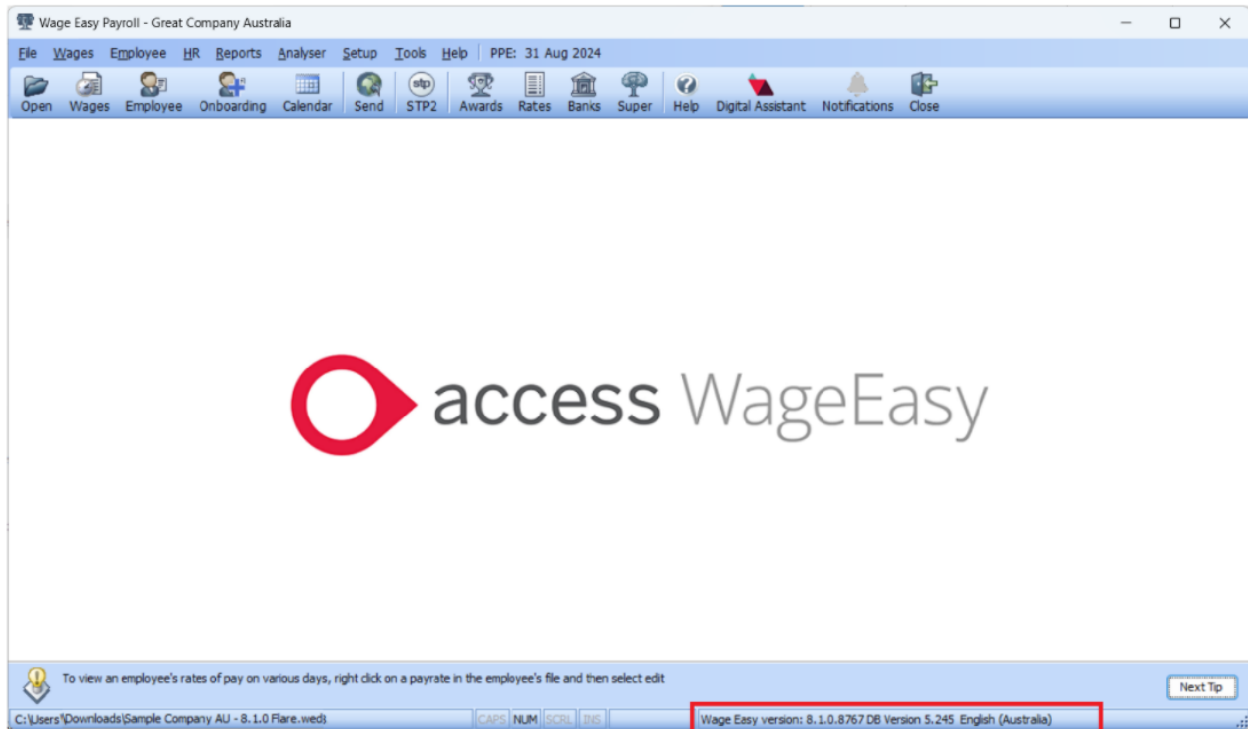
Weekly Earnings (x) Less Than \$	a	b
\$300.00	0.1210	0.0000
\$461.52	0.1910	21.0000
\$1,028.85	0.1910	31.0000
\$1,269.23	0.3160	159.6058
\$1,346.13	0.4460	324.6058
\$1,346.15	0.3160	149.6058
\$1,501.92	0.3160	149.6058
\$2,736.19	0.3460	194.6635



After you Upgrade

After the upgrade is installed, you should check that the correct software and database versions are displayed. If the latest version numbers are not as displayed below, **Access WageEasy** may not have been successfully upgraded.

*To check the version of **Access WageEasy***



The version number is displayed on the bottom right-hand corner of the main Access WageEasy screen.



Your new database version number after the upgrade will be 8.1.0.8767



After you have upgraded and opened your database, you can also check the version number by going to *Help > About Wage Easy Payroll*.

Knowledge Base

For further general information on this update, check out **Knowledge Base** and benefit from anytime access to an extensive knowledge base of FAQs and product support queries to assist with your payroll processing.

[Access Knowledge Base](#)